**Notice Inviting for Empanelment of Suppliers**

For House Keeping Items

 Ref : IIITK/Enquiry/2018/88 Dated     17.11.2018

Sealed Quotations are invited from bonafide vendors/suppliers/manufactures for empanelment for supplying the following house keeping items before **23.11.2018**. Vender should be very well familiar with the items. Rates should be inclusive of all taxes and charges, if any including delivery.

|  |  |  |  |
| --- | --- | --- | --- |
| Sl.No | Items | Brand | Price |
| 1. | Harpick @ 1 litre |  |  |
| 2. | Black Phenyl @ 5 litre |  |  |
| 3. | White Phenyl @ 5 litre |  |  |
| 4. | Napthalene @ 5 kgs |  |  |
| 5. | Hand Wash (liquid) |  |  |
| 6. | Broom (Plain & Cocunuct leaf) |  |  |
| 7. | Floor MOP |  |  |
| 8. | Dustbin |  |  |
| 9. | Nylon Brush for toilet cleaning |  |  |

Quotations are to be submitted in closed sealed cover within 23rd November, 2018 4:00 pm and the supply is to be completed as and when required. In case of failure to supply the items work in time, order will be cancelled automatically without assigning any reason. Payment will be made by cheque. The IIIT, Kalyani reserves the right to accept and/or reject any or all proposal submitted against this enquiry without assigning any reason whatsoever.

Notes:

1. All rates should be inclusive of the existing taxes.

2. Transportation and installation cast will be borne by the company.

3. Lowest rate offered will not be that only criterion of this work. Quality, experience, credential will be given equal importance in this process.

4. The PAN number, GST Number, Trade licence and other statutory requirements should be mentioned. The clearance/ no dues certificates issued by Income Tax Department shall be attached, Trade license.

(S.N. Datta)

Registrar (Offg.)